

Steve Sisolak
Governor
Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
Aging and Disability Services Division
Helping people. It's who we are and what we do.



Dena Schmidt
Administrator

Draft Minutes

Name of Organization: Nevada Commission on Services for Persons with Disabilities (CSPD)

Date and Time of Meeting: June 25, 2020
10:00 a.m.

This meeting will be held via video-conference only:

In accordance with Governor Sisolak's Declaration of Emergency Directive 006; Subsection 1; The requirement contained in NRS 241.023 (1) (b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate is suspended.

The public may observe this meeting and provide public comment on Zoom.

To join the Zoom conference, go to: <https://zoom.us/j/9299041434> (you may have to download the Zoom application from your smartphone or computer at zoom.us).

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Meeting Materials Available at: <http://adsd.nv.gov/Boards/SILC/Agendas/>

1. Welcome and Introductions
Diane Thorkildson, Vice-Chair

Members Present: Shelley Hendren, Kelly Venci, Regina Daniel, Diane Thorkildson & Char Frost

Members Excused Absent: David Daviton

Members Absent: N/A

Guests: Ophelia Simmons, Steven Cohen, Stacy Alaribe, Crystal Wren, Cimi Neal, Cheyenne Pasquale, Angel Sanchez, Scott Youngs, Ilia Sandez, Dora Uchel, Tracy Brown May

CART Provider: Becky Van Auken

Staff: Dawn Lyons & Wendy Thornley

2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action)

There was no public comment.

3. Discussion and Approval of Letter to be Sent to Governor Sisolak Regarding Guidance on a Subcommittee for Integrated Employment **(For Possible Action)**
Regina Daniel, Subcommittee Chair

Regina Daniel: Thanked everyone who participated in any of the subcommittee conversations, debates or caucuses. She recommends that this commission grant immediate approval to forward this letter to the Governor. She had some disagreements and explained them to the group.

Kelli Venci: Agreed with forwarding the letter to the Governor.

Char Frost: Agreed with forwarding the letter to the Governor. The role of the CSPD is to uphold the Olmstead decision, make goals to make sure this group is within the Olmstead decision and making sure that agencies in the state are accountable to the Olmstead decision.

Regina Daniel: Thinks there is a difference in outreach between Northern and Southern Nevada. Expansion needs to be made so that the underserved community is getting the help that is still needed. There was not a significant increase in those that were able to obtain and maintain competitive integrated employment.

Char Frost: Views that as a failure of state and of the partners. Has seen integrated employment work in other areas and other countries.

Regina Daniel: There is a need to look for other ways to facilitate this initiative. Possibly make changes per discussions.

Shelley Hendren: What the letter is asking for is whether the Governor wants the CSPD to facilitate movement of the Strategic Plan. Whether or not the Governor says yes or no, agencies that do that kind of work are taking steps to bring about that Strategic Plan. There were no resources provided to any of the agencies to implement the Strategic Plan.

Diane Thorkildson: Will put a discussion regarding integrated employment item on the next agenda.

Regina motioned to forward the letter to the Governor. Kelly Venci seconded. Motion was voted on and carried.

4. Discussion and Make Recommendations Regarding Pending and Possible New Applicants to Fill Six Current Commission Vacancies **(For Possible Action)**.

Diane Thorkildson, Vice-Chair

Diane Thorkildson: There are currently six vacancies. Steven Cohen and Stacey Alaribe have applied and not heard back from the Director's office.

Wendy Thornley: Eric Jimenez's membership packet was submitted to the Director's office on June 17th. Cimi Neal has submitted her online application, Wendy will request her resume.

Regina Daniel: Ophelia Simmons has applied and is in attendance at this meeting.

Diane Thorkildson had Steven Cohen and Stacey Alaribe re-introduce themselves to the group. She then had Cimi Neal and Ophelia Simmons introduce themselves to the group. As Eric Jimenez was absent, Dawn Lyons gave the group some information on him.

Dawn Lyons: The following, is the process for applying to be a member of the CSPD:

- The applicant completes the online application and submits a resume to Wendy Thornley.
- Wendy forwards the application and resume to the Chair and Vice Chair for review.
- Wendy then forwards the resume to the voting members.
- At the next CSPD meeting, the voting members decide whether to endorse those memberships.
- Wendy then creates a membership application packet for the endorsed applicants, that she sends to the Director's office.
- The Director's office issues an appointment letter to the new member.

Dawn Lyons: Steven Cohen, Stacey Alaribe and Eric Jimenez have already been endorsed by the Commission. Cimi Neal and Ophelia need to be endorsed at the next CSPD meeting.

Wendy Thornley: Has been working with the Director's office on the new, online membership process. Wendy will keep the Chair and Vice Chair updated on membership status. Due to issues at the Director's office she requested that all applicants fill out the online application and send her their resumes. She will move them forward.

Dawn Lyons: Believes that there would be four additional voting members. Eric Jimenez and whoever DETR nominates as a new member, would be non-voting because they would be ex-officios. The Commission will still need two additional voting members.

Diane Thorkildson: Encouraged the members to reach out to colleagues and contacts to fill those two spots.

Dawn Lyons: They would just need to be advocates. Stated that the new resumes would be forwarded to the Chair and Vice Chair for review. After that, they would be forwarded to the voting members.

5. Review and Approval of the Revised 439 Report to be Submitted; "On or before June 30 of each even-numbered year, the Grants Management Advisory Committee, the Nevada Commission on Aging and the Nevada Commission on Services for Persons with Disabilities each shall submit to the Director a report that includes, without limitation, recommendations regarding community needs and priorities that are

determined by each such entity after any public hearings held by the entity". (NRS 439.630.6) **(For Possible Action)**

Diane Thorkildson, Vice-Chair

Diane Thorkildson: This is a statutorily required report submission on behalf of the CSPD. That on or before June of every even-numbered year, the Grants Management Advisory Committee (GMAC), the Nevada Commission on Aging (COA), and the Nevada Commission on Services For Persons With Disabilities (CSPD), shall each submit to the director a report that includes, without limitations, recommendations regarding community needs and priorities that are determined by each entity after any public hearings held by that entity.

Specifically, this relates to the division between three pots of money that comes out of Fund for Healthy Nevada which is overseen by the Grants Management Advisory Commission. The due date for this report is soon and is the reason this special meeting was called. Approval is needed for a letter that was drafted with the recommendation that the money from Fund for Healthy Nevada get split evenly between those three priority areas. Details on past distributions can be found on the grants management unit's website.

Dawn Lyons: Will send the link to the website to the group.

Char Frost motioned to approve the report. Regina Daniel seconded. The motion was voted on and carried.

6. Confirm Date for Future Meeting

Diane Thorkildson, Vice-Chair

The next meeting date is scheduled for August 13, 2020 at 9:00 am.

7. Public Comment (May Include General Announcements by Commissioners) (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. Public comment at the beginning and end of the agenda may be limited to three minutes per person at the discretion of the chairperson. Members of the public may comment on matters not appearing on this agenda or may offer comment on specific agenda items. Comments may be discussed by the Board, but no action may be taken. The matter may be placed on a future agenda for action)

Dora Uchel asked about the status of her membership application. Diane requested that Dora work with Wendy on that.

Stacey Alaribe asked if she still needed to submit her resume to Wendy. Diane requested that Stacey work with Wendy on that.

Dora Uchel asked for Diane Thorkildson's email address. Diane typed it into the chat.

8. Adjournment

Meeting was adjourned at 10:48 am.

NOTE: Agenda items may be taken out of order, combined for consideration, and/ or removed from the agenda at the Chairperson's discretion. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

NOTE: We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Wendy Thornley at (775) 687-0551 as soon as possible in advance of the meeting. If you wish, you may e-mail her at wthornley@adsd.nv.gov. In accordance with NRS 241.020, supporting materials for this meeting are available at: 3416 Goni Rd, D-

Agenda Posted at the Following Locations:

Notice of this meeting was posted on the Internet: <http://www.adsd.nv.gov> and <https://notice.nv.gov>

In accordance with Nevada Governor Sisolak’s Declaration of Emergency Directive 006 there will not be a physical location for the Governor’s Commission on Behavioral Health Meeting regarding the Annual Governor’s Letter.

- As per Nevada Governor Sisolak’s Declaration of Emergency Directive 006; Subsection 3: The requirements contained in NRS 241.020 (4) (a) that public notice agendas be posted at physical locations within the State of Nevada are suspended.
- As per Nevada Governor Sisolak’s Declaration of Emergency Directive 006; Subsection 4: Public bodies must still comply with requirements in NRS 241.020 (4)(b) and NRS 241.020 (4)(c) that public notice agendas be posted to Nevada’s notice website and the public body’s website, if it maintains one along with providing a copy to any person who has requested one via U.S. mail or electronic mail.
- As per Nevada Governor Sisolak’s Declaration of Emergency Directive 006; Subsection 5: The requirement contained in NRS 241.020 (3)(c) that physical locations be available for the public to receive supporting material for public meetings is suspended.
- As per Nevada Governor Sisolak’s Declaration of Emergency Directive 006; Subsection 6: If a public body holds a meeting and does not provide a physical location where supporting material is available to the public, the public body must provide on its public notice agenda the name and contact information for the person designated by the public body from whom a member of the public may request supporting material electronically and must post supporting material to the public body’s website, if it maintains one.